

IS Ruhr Teaching Assistant (Physical Education)

IS Ruhr is looking to hire a qualified

Full time Teaching Assistant with experience in Physical Education (effective August 2024)

International School Ruhr, located in Essen, Germany, is looking for a dedicated teacher assistant to support Physical Education and class teachers. We are looking for flexible candidates who are able to work alongside teachers as part of a cooperative team and provide a vibrant, dynamic and innovative educational program for the students in our small, family centered school with currently one class at each level. We are an authorized IB PYP and DP school, looking to being a candidate school for the IB MYP in the next academic year. We are proud to be part of the leading Swiss education group SBW Haus des Lernens.

Reports to and is evaluated by: PE teacher, Program Coordinators, Head of Primary and Head of Secondary.

Responsibilities / Requirements /

Teaching assistants will:

- Assist in the overall organization and smooth running of the lessons
- Assist the teachers with education, supervision and welfare of the students
- Assist in the organization and running of school events, specially Sports Day
- Work in other areas of the School, as needs require
- Assist in the development of a curriculum, which is appropriate to the individual developmental needs and interests of the students. The program should be empathetic towards the different social and cultural needs of our school community
- Provide a warm, supportive, nurturing, safe and stimulating environment for the students and their families
- Treat each student with dignity and respect and build a positive relationship with each student as an individual
- Assist with the documentation of student's work using a variety of methods, including records of conversations, portfolios, video, work samples and digital photography. Some understanding of educational technology would be an advantage
- Undertake morning care, recess, lunch and After School Care duties when required
- Attend and contribute to regular staff meetings
- Work in close collaboration with teaching staff

- Attend and contribute to parent meetings/gatherings when appropriate
- Ensure that total confidentiality is maintained in regards to all matters related to the children, their families and the School
- Communicate to teaching staff any information regarding the physical, social, emotional and intellectual development of each student
- Assist children to resolve problems when appropriate and/or communicate problems to teaching staff
- Establish and maintain effective communication with and between families and staff at the school.
- Support extra-curricular school activities when required
- Attend professional development courses, read relevant articles, books and journals and share acquired information with other staff members when required
- Attend (seminars, workshops, school visits and courses) organized by IS Ruhr and /or SBW when required

We are looking for an individual who:

- is motivated and enthusiastic about working with students form 6-16 years old.
- can support our students in accessing the school's curriculum through English
- can responsibly supervise students in a range of setting, including sports halls, swimming pools, classrooms and on the playground
- has up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of children and young people
- values and respects the views and needs of children and young people, as well as different cultures

Candidate Requirements:

- Speak fluent English. Some knowledge of German would be an advantage.
- Has experience of working with children and /or young people in a class and sporting environment
- Willingness to work closely and collaboratively in a strong team.
- Demonstrates professionalism, commitment, integrity and perseverance.
- Be culturally competent as an internationally minded person.
- A qualification in education, sport or youth work is advantageous

Application Procedure:

- A letter of application no longer than two pages outlining your strengths as a candidate
- A current CV not to exceed two pages
- Name and contact details of two referees. One should be your current employer
- Applications should be addressed to the Head of Primary and Secondary School marked with the job title Teacher Assistant title in the subject of the email. Applications should be sent to: application@is-ruhr.de or submitted by online application form on IS Ruhr`s website.

We look forward to receiving your complete application documents: International School Ruhr, Ms Rebecca Warburton, Head of Primary/Ms Maria Robalino, Head of Secondary, Moltkeplatz 61, 45138 Essen | E-Mail: application@is-ruhr.de | Phone: + 49(0) 201/ 479 104 09