

13/12/2023

## Secondary Years SEN / Counsellor Teacher Position Job Description

International School Ruhr, located in Essen, Germany, is looking for a dedicated teacher for an exciting combined role as Special Educational Needs (SEN/Inclusion), Counsellor, and ESL teacher for grades 6-12. We are looking for flexible candidates who are able to teach and plan for the different roles in our small, family centred school with currently one class at each Secondary level.

The candidate should be able to plan and implement the Special Educational Needs Program in the Secondary Years for grades 6-12. Experience working with these year groups is necessary. Experience creating IEPs and Social Emotional support plans as well as designing and delivering engaging ESL lessons to a diverse group of students in grades 6-10 is desired. The successful candidate will have a passion for learning and a strong understanding of best practice in the area of inclusion in the secondary context. He or she will adhere to the school's curriculum standards and will collect formative and summative evidence to report on student performance. He or she will demonstrate very good classroom management skills and collaborate willingly with colleagues.

SEN/ Inclusion Specialist and Counsellor duties:

- Observation of classes to identify potential SEN students, or students who need support in terms of social and emotional needs.
- Provision of learning support for struggling students, and case management.
- Writing and updating of IEPs
- Assisting teachers in modifying and adapting exams and assignments

- Working one on one with students with specific diagnosed learning needs
- Invigilation of exams for SEN students
- Meeting with parents of SEN students as needed
- Creating social and emotional support plans and implementing them.

ESL Teacher duties:

- Development of dynamic lesson plans which meet established school curriculum standards and expectations.
- Adaptation of and reflection on lesson plans to meet specific student needs
- Management of diverse student ability levels
- Adaptation of differentiation curriculum to fit student needs while maintaining overall class progress
- Assessment and recording of student development, while identifying problem areas and areas which need attention and improvement
- Communication with staff members who also teach the same students
- Communication with parents as per school guidelines on a regular basis, including presenting student progress reports
- Maintenance of a positive classroom environment while promoting safety and compliance with school rules and guidelines
- Attendance at all professional development opportunities offered.
- Attendance and participation in school meetings on curriculum, organization and guidelines

Skills and Qualifications:

- Education or Counselling Degree, Qualified Teacher Status, degree in SEN
- Previous SEN and counsellor experience for secondary years and with the IB curriculum
- Class Management Skills
- Curriculum Building and Lesson Planning experience
- Relevant Teaching Subject Area experience
- Inquiry based teaching practices
- Strong Written and Verbal Communication Skills in English



Interested candidates please send your application to [application@is-ruhr.de](mailto:application@is-ruhr.de)

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